

CED 5

Circuit Engineering District 5

Tuesday, October 29, 2019

ACCO

429 NE 50th St

Oklahoma City, OK

11:00 a.m.

Board of Directors

President

Zachary Cavett.....Payne County

Vice President

Kevin Calvey.....Oklahoma County

Secretary/Treasurer

Vacant

Darry Stacy.....Cleveland County

Gary Ayers.....Garvin County

Monty Pearcey.....Logan County

Wilson Lyles.....McClain County

CIRCUIT ENGINEERING DISTRICT 5 REGULAR BOARD MEETING

DATE: October 29, 2019
TIME: 11:00 AM
PLACE: ACCO
429 NE 50th St
Oklahoma City, OK

AGENDA

1. Call to order by Chairman.
2. Flag Salute
3. Roll Call
4. Reading of the minutes of the September 24, 2019 meeting and approval or modification of the same. (pg 1-2)
5. Discussion and possible action on claims. (pg 3-6)
6. Discussion and possible action regarding former CED 5 Manager Carol Cline's vacation pay.
7. Discussion and possible action on the financial report. (pg 7-16)
8. Discussion and possible action regarding CED 5 Distribution Fund to counties. (pg 17-21)
9. Discussion and possible action regarding CED 5 Management Position.
10. Discussion and possible action regarding ETR project contract agreements. (pg 22-23)
11. Discussion and possible action regarding CIRB 5 year plan.
12. Discussion and possible action regarding crosstown beams.
13. Discussion and possible action regarding election of Secretary/Treasurer for CED 5.
14. Discussion and possible action on CED 5 2020 meeting schedule. (pg 24)
15. Discussion and possible action on Engineer's report, Transportation and legislative issues.
16. New Business
17. Adjournment

Circuit Engineering District 5

Minutes

Regular Board Meeting

Date: **September 24, 2019**

Time: 11:00 a.m.

Place: ACCO

429 NE 50th St

OKC, OK

1. CALL TO ORDER BY THE CHAIRMAN

The Circuit Engineering District 5 held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Zach Cavett called the meeting to order at 11:00 a.m.

2. FLAG SALUTE

3. ROLL CALL

OCCEDB staff member, Chris Schroder, called roll; attendance was as follows:

Board Members Present: Harold Haralson sitting in for Darry Stacy-Cleveland County, Gary Ayers-Garvin County, Monty Pearcey-Logan County, Terry Daniel sitting in for Wilson Lyles-McClain County, Carrie Blumert sitting in for Kevin Calvey-Oklahoma County, Zach Cavett-Payne County.

Board Members Absent: Darry Stacy-Cleveland County, Wilson Lyles-McClain County, Kevin Calvey-Oklahoma County.

Guest: Terry Daniel-McClain County, Ricky Taylor-EST, Jeffrey Dixon-FSB, David Russell-EST, Shon Richardson-CEC, Melissa Davis-ODOT, Harold Haralson-Cleveland County, Carla Bonner-EST, Jasper Harrison-Benham, Mike Pearson-Logan County, Glen Murray-McClain County, Terry Barnett-Pinnacle, Stacy Trumbo-Oklahoma County, Bobby Kennish-CEC, Jerod Wilkins-EST, Aaron Finley-CEC, Carrie Blumert-Oklahoma County, Shelly Williams-ODODT, Betty Freeman-ODOT, Rod Cleveland-Cleveland County, Troy Travis-Lochner, Monty Taylor-P&K, Kristie Drury-TetraTech.

OCCEDB Staff Present: Randy Robinson, Chris Schroder.

4. READING OF THE MINUTES OF THE AUGUST 27, 2019 MEETING AND APPROVAL OR MODIFICATION OF THE SAME

The minutes from the August 27, 2019 board meeting were read individually. A motion was made by Harold Haralson to approve the August 27, 2019 minutes. The motion was seconded by Monty Pearcey. The motion passed as follows:

Aye: Harold Haralson, Gary Ayers, Monty Pearcey, Terry Daniel, Carrie Blumert, Zach Cavett.

Nay: none.

Abstain: none.

5. DISCUSSION AND POSSIBLE ACTION ON CLAIMS

No action.

6. DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT

A monthly financial report of expenses and account balances were provided to the board for review. A motion to acknowledge the financial report was made by Gary Ayers. The motion was seconded by Terry Daniel and passed as follows:

Aye: Harold Haralson, Gary Ayers, Monty Pearcey, Terry Daniel, Carrie Blumert, Zach Cavett.

Nay: none.

7. DISCUSSION AND POSSIBLE ACTION REGARDING CED 5 DISTRIBUTION FUND TO COUNTIES

The following distribution fund applications were presented to the board for approval: Oklahoma County District 1 in the amount of \$35,000.00 and Oklahoma County District 3 in the amount of \$35,179.00.

A motion to approve the distribution fund applications was made by Monty Piearcy and was seconded by Harold Haralson. The motion passed as follows:

Aye: Harold Haralson, Gary Ayers, Monty Piearcy, Terry Daniel, Carrie Blumert, Zach Cavett.

Nay: none.

8. DISCUSSION AND POSSIBLE ACTION REGARDING CED 5 MANAGEMENT POSITION

Randy stated there were 5 firms that submitted proposals regarding CED 5 management and there were no individuals that applied for the position. With three regular board members absent, there was a motion by Gary Ayers to table the agenda item until the next meeting in October. The motion was seconded by Terry Daniel and passed as follows:

Aye: Harold Haralson, Gary Ayers, Monty Piearcy, Terry Daniel, Carrie Blumert, Zach Cavett.

Nay: none.

9. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS

There were no new ETR projects to present to the board. Chris stated the CED 5 balance currently sits at \$350,001.00. No action.

10. DISCUSSION AND POSSIBLE ACTION REGARDING CIRB 5 YEAR PLAN

No action.

11. DISCUSSION AND POSSIBLE ACTION REGARDING CROSSTOWN BEAMS

McClain County submitted a crosstown beam transfer form to the board. Monty Piearcy made a motion to approve the form. The motion was seconded by Terry Daniel and passed as follows:

Aye: Harold Haralson, Gary Ayers, Monty Piearcy, Terry Daniel, Carrie Blumert, Zach Cavett.

Nay: none.

12. DISCUSSION AND POSSIBLE ACTION REGARDING ELECTION OF SECRETARY/TREASURER FOR CED 5

No action.

13. DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS

Betty Freeman, ODOT, stated the deadline for submittal into the county equipment revolving fund is October 1st. She also stated counties can go onto ODOT's interactive map to review their road mileage.

Randy said the McAlester auction grossed \$2.1 million.

Shelly Williams with ODOT stated the CIRB 5-year plan will go to the transportation commission on October 14th for approval.

14. NEW BUSINESS

None.

15. ADJOURNMENT

A motion to adjourn was made by Harold Haralson. The motion was seconded by Terry Daniel and passed as follows:

Aye: Harold Haralson, Gary Ayers, Monty Piearcy, Terry Daniel, Carrie Blumert, Zach Cavett.

Nay: none.

Mileage Reimbursement Form

Date: 8-29-19

(Note) Please attach any receipts or agenda from your travel, Thank you

Name: Chris Schroder

1 Reason for Travel: Get signatures for CED 5 checks
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: 47 miles

47
x.58¢

\$27.26

2 Reason for Travel: _____
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: _____

3 Reason for Travel: _____
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: _____

4 Reason for Travel: _____
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: _____

Other Reimbursements: (Lodging, Meals, Expenses, Etc.)

Reimbursement Type: (Meals, Lodging, etc.):
Amount: _____ Total: _____

Reimbursement Type: (Meals, Lodging, etc.):
Amount: _____ Total: _____

Reimbursement Type: (Meals, Lodging, etc.):
Amount: _____ Total: _____

Signature: _____

429 NE 50th St, Oklahoma City, OK 73111
 201 S Jones Ave, Norman, OK 73069

Add destination
 Leave now

OPTIONS

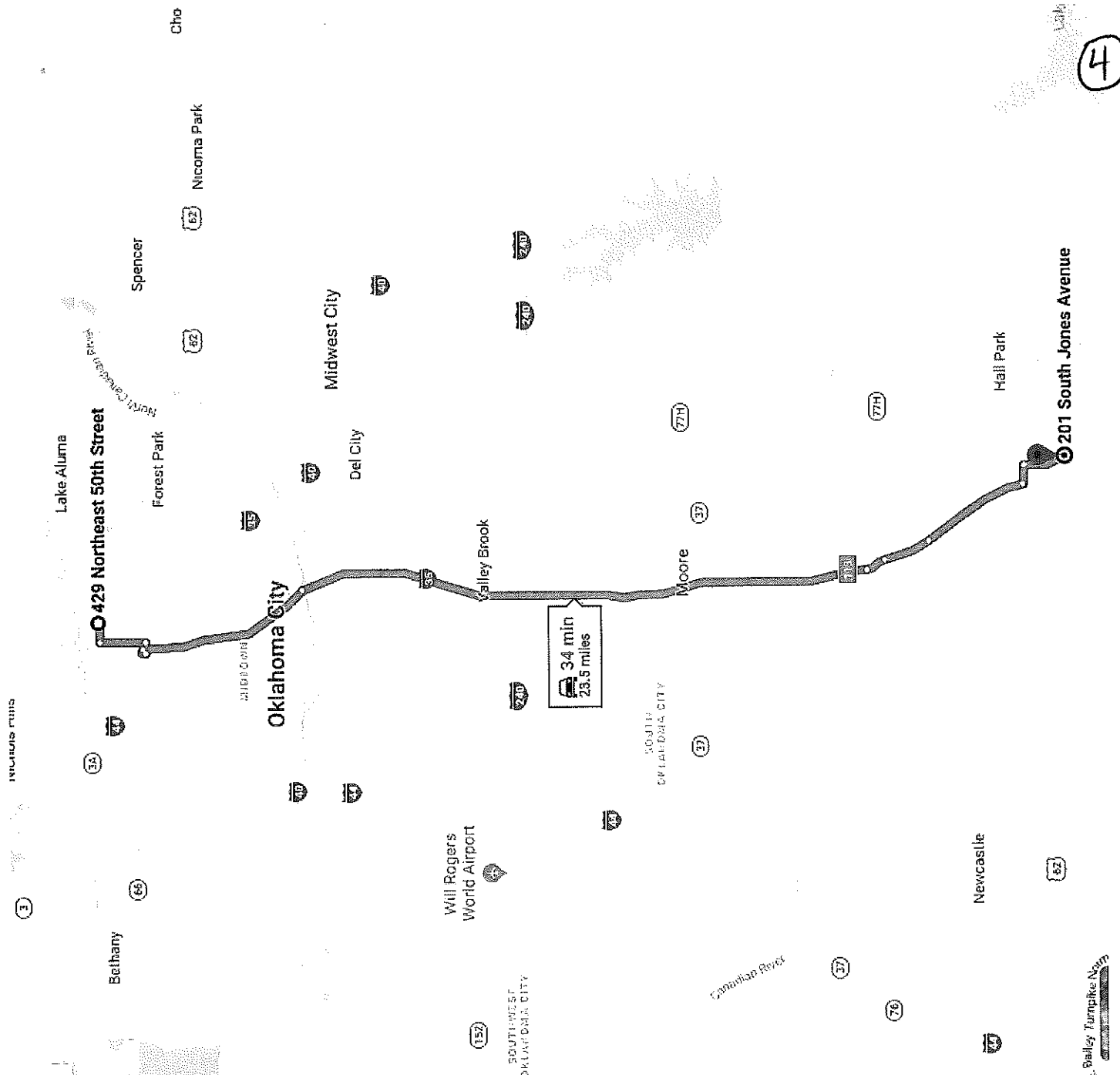
Send directions to your phone

via I-35 S
 30 min without traffic
 34 min
 23.5 miles

DETAILS

Explore 201 S Jones Ave

- Restaurants
- Hotels
- Gas stations
- Parking Lots
- More



Mileage Reimbursement Form

Date: 10-1-19

(Note) Please attach any receipts or agenda from your travel, Thank you

Name: Chris Schroder

1 Reason for Travel: Get debit card from Republic Bank & Trust
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: 46 miles Total: 46 miles

46
x .584

\$ 26.68

2 Reason for Travel: _____
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: _____

3 Reason for Travel: _____
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: _____

4 Reason for Travel: _____
Feedback from Visit: _____
Starting Mileage: _____ Ending Mileage: _____ Total: _____

Other Reimbursements: (Lodging, Meals, Expenses, Etc.)

Reimbursement Type: (Meals, Lodging, etc.): _____
Amount: _____ Total: _____

Reimbursement Type: (Meals, Lodging, etc.): _____
Amount: _____ Total: _____

Reimbursement Type: (Meals, Lodging, etc.): _____
Amount: _____ Total: _____

Signature: _____

← From 429 NE 50th St, Oklahoma City, OK 73105
to Republic Bank & Trust, 401 W Main St, Norman, OK

34 min (23.3 miles)

via I-35 S

Fastest route, the usual traffic

429 NE 50th St

Oklahoma City, OK 73105

> Get on I-235 S/US-77 S from NE 50th St and N Santa Fe Ave
5 min (1.9 mi)

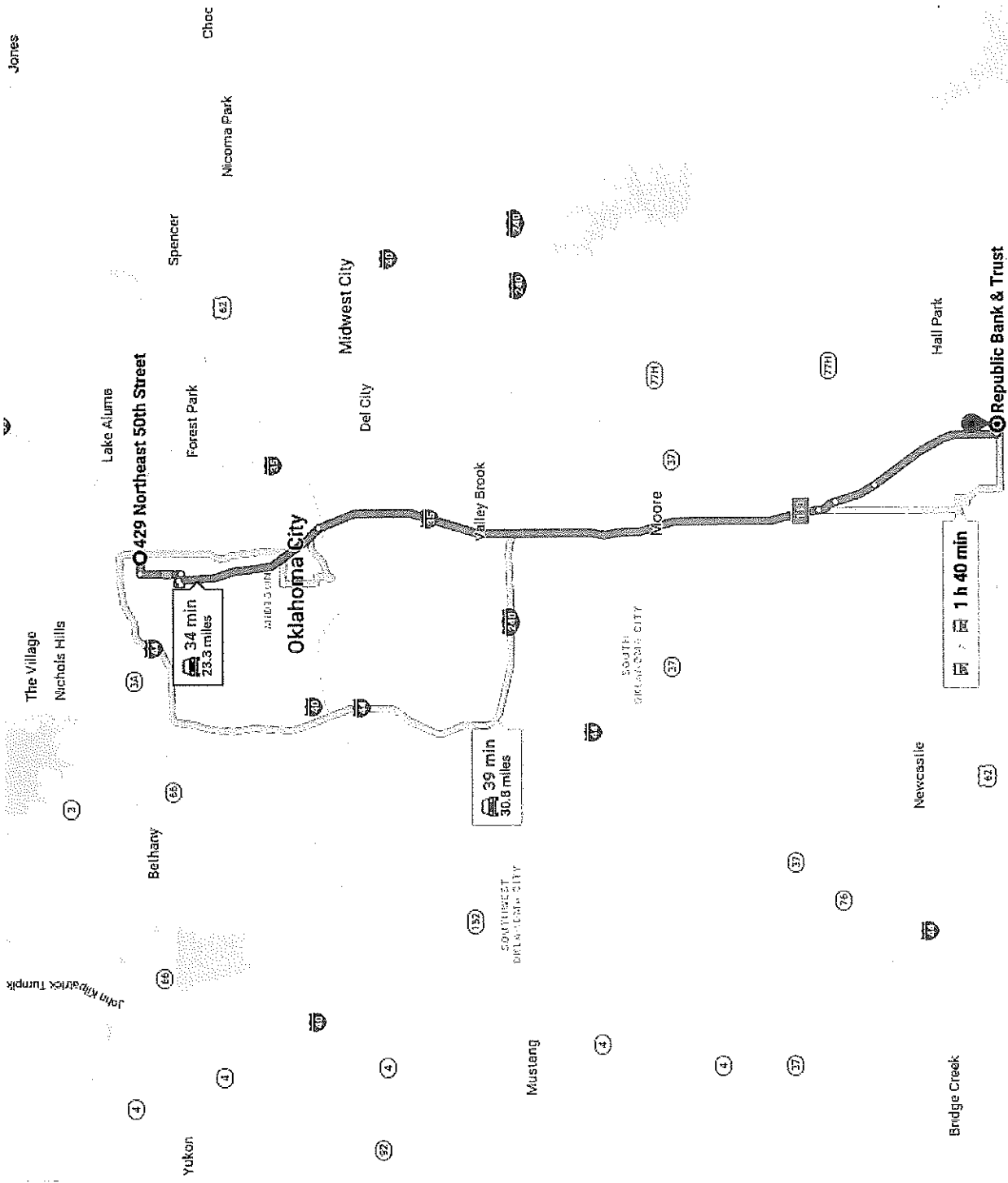
> Take I-35 S to US-77 S/N Flood Ave in Norman. Take exit 113 from I-35 S
16 min (16.7 mi)

> Follow N Flood Ave to your destination
11 min (4.7 mi)

Republic Bank & Trust

401 W Main St, Norman, OK 73069

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



CIRCUIT ENGINEERING DISTRICT #5

FINANCIAL STATEMENTS
and
SUPPLEMENTARY INFORMATION

September 30, 2019

**JAYNA VAUGHN, PC
819 WALNUT
DUNCAN, OK 73533**

To the Board of Directors
Circuit Engineering District #5
Oklahoma City, Oklahoma

Management is responsible for the accompanying financial statements of CIRCUIT ENGINEERING DISTRICT 5, which comprise the statement of assets, liabilities, and net assets – modified cash basis as of September 30, 2019 and the related statement of revenues and expenses – modified cash basis for the month and the 3 months then ended in accordance with the modified cash basis of accounting and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included with financial statements prepared on the modified cash basis. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

The accompanying supplementary information contained in the general ledger, transaction register and payroll journal for the period ended September 30, 2019 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

We are not independent with respect to Circuit Engineering District #5.

Jayna Vaughn PC

Jayna Vaughn, PC
Duncan, Oklahoma
October 22, 2019

CIRCUIT ENGINEERING DISTRICT 5
Statement of Assets, Liabilities and Net Assets
Modified Cash Basis
September 30, 2019

ASSETS

Current Assets

CHECKING - REPUBLIC BANK	\$	126,339.48	
MONEY MARKET		<u>429,922.05</u>	

Total Current Assets			\$ 556,261.53
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Fixed Assets

VEHICLES		19,999.50	
COMPUTERS & EQUIPMENT		3,819.97	
ACCUMULATED DEPRECIATION		<u>(23,431.00)</u>	

Total Fixed Assets			<u>388.47</u>
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Total Assets			\$ <u>556,650.00</u>
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LIABILITIES AND NET ASSETS

Net Assets

UNRESTRICTED 06/30/19		790,104.20	
INV IN CAP ASSETS 06/30/19		467.97	
Current Revenues less Expenses		<u>(233,922.17)</u>	

Total Net Assets, Unrestricted			<u>556,650.00</u>
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Total Liabilities & Net Assets			\$ <u>556,650.00</u>
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See Accountant's Compilation Report

CIRCUIT ENGINEERING DISTRICT 5
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended September 30, 2019

	<u>1 Month Ended</u> <u>Sep. 30, 2019</u>	<u>Pct</u>	<u>3 Months Ended</u> <u>Sep. 30, 2019</u>	<u>Pct</u>
Revenue				
OKLAHOMA CED BOARD	\$ 85,094.79	99.70	\$ 124,332.74	99.39
INTEREST INCOME	<u>255.44</u>	<u>0.30</u>	<u>757.65</u>	<u>0.61</u>
Total Revenue	85,350.23	100.00	125,090.39	100.00
Operating Expenses				
AUDIT & ACCOUNTING	0.00	0.00	4,200.00	3.36
AUTO EXPENSE	0.00	0.00	112.12	0.09
BANK & CREDIT CARD FEES	20.00	0.02	20.00	0.02
DEPRECIATION	26.50	0.03	79.50	0.06
DISTRIBUTION FUNDS	70,179.00	82.22	332,958.99	266.17
INSURANCE-GENERAL	0.00	0.00	3,967.00	3.17
INSURANCE - OTHER	0.00	0.00	45.48	0.04
SALARIES	9,414.38	11.03	15,331.88	12.26
SUPPLIES	0.00	0.00	434.00	0.35
PAYROLL TAXES	720.22	0.84	1,441.25	1.15
PAYROLL SERVICE	<u>146.16</u>	<u>0.17</u>	<u>422.34</u>	<u>0.34</u>
Total Operating Expenses	<u>80,506.26</u>	<u>94.32</u>	<u>359,012.56</u>	<u>287.00</u>
Revenues less Expenses	\$ <u>4,843.97</u>	<u>5.68</u>	\$ <u>(233,922.17)</u>	<u>(187.00)</u>

10/22/2019
15:27

CIRCUIT ENGINEERING DISTRICT 5
General Ledger - Period Ending 9/30/19

Company: CE5
Page: 1

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Current</u>	<u>Year-to-Date</u>
Beginning Balance			101	CHECKING - REPUBLIC BANK		121,724.43*
9/30/19	9	JE1	101	RECORD DEPOSITS	85,094.79	
9/30/19	9	CD	101	SEPTEMBER CHECKS	-70,179.00	
9/30/19	9	CD	101	SEPTEMBER PAYROLL	-6,018.18	
9/30/19	9	CD	101	SEPTEMBER DISBURSEMENTS	-4,282.56	
				Ending Balance =	4,615.05*	126,339.48**
Beginning Balance			105	MONEY MARKET		429,666.61*
9/30/19	9	JE2	105	MONEY MARKET ACTIVITY	255.44	
				Ending Balance =	255.44*	429,922.05**
Beginning Balance			200	VEHICLES		19,999.50*
				Ending Balance =	0.00*	19,999.50**
Beginning Balance			205	COMPUTERS & EQUIPMENT		3,819.97*
				Ending Balance =	0.00*	3,819.97**
Beginning Balance			240	ACCUMULATED DEPRECIATION		-23,404.50*
9/30/19	9	JE3	240	ESTIMATED DEPRECIATION	-26.50	
				Ending Balance =	-26.50*	-23,431.00**
Beginning Balance			333	FEDERAL PAYROLL TAXES PAYABLE		0.02*
9/30/19	9	PR	333	FICA/HI Withholding	-3,646.41	
9/10/19	9	CD	333	PAYCHEX	3,646.39	
				Ending Balance =	-0.02*	0.00**
Beginning Balance			335	STATE PAYROLL TAX PAYABLE		0.00*
9/30/19	9	PR	335	State Withholding	-470.00	
9/10/19	9	CD	335	PAYCHEX	470.00	
				Ending Balance =	0.00*	0.00**
Beginning Balance			339	NET SALARIES PAYABLE		0.00*
9/30/19	9	PR	339	Net Pay	-6,018.18	
9/10/19	9	901	339	CAROL CLINE	6,018.18	
				Ending Balance =	0.00*	0.00**
Beginning Balance			450	UNRESTRICTED 06/30/19		-790,104.20*
				Ending Balance =	0.00*	-790,104.20**
Beginning Balance			455	INV IN CAP ASSETS 06/30/19		-467.97*
				Ending Balance =	0.00*	-467.97**
Beginning Balance			505	OKLAHOMA CED BOARD		-39,237.95*
9/30/19	9	JE1	505	RECORD DEPOSITS	-85,094.79	
				Ending Balance =	-85,094.79*	-124,332.74**
Beginning Balance			515	INTEREST INCOME		-502.21*
9/30/19	9	JE2	515	MONEY MARKET ACTIVITY	-255.44	

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CIRCUIT ENGINEERING DISTRICT 5
General Ledger - Period Ending 9/30/19

Company: CE5
Page: 2

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Current</u>	<u>Year-to-Date</u>
				Ending Balance =	-255.44*	-757.65**
Beginning Balance			801	AUDIT & ACCOUNTING		4,200.00*
				Ending Balance =	0.00*	4,200.00**
Beginning Balance			813	AUTO EXPENSE		112.12*
				Ending Balance =	0.00*	112.12**
Beginning Balance			817	BANK & CREDIT CARD FEES		0.00*
9/26/19	9	CD	817	DEPOSIT VERIFICATION	20.00	
				Ending Balance =	20.00*	20.00**
Beginning Balance			828	DEPRECIATION		53.00*
9/30/19	9	JE3	828	ESTIMATED DEPRECIATION	26.50	
				Ending Balance =	26.50*	79.50**
Beginning Balance			830	DISTRIBUTION FUNDS		262,779.99*
9/24/19	9	2883	830	OKLAHOMA COUNTY	70,179.00	
				Ending Balance =	70,179.00*	332,958.99**
Beginning Balance			835	INSURANCE-GENERAL		3,967.00*
				Ending Balance =	0.00*	3,967.00**
Beginning Balance			837	INSURANCE - OTHER		45.48*
				Ending Balance =	0.00*	45.48**
Beginning Balance			860	SALARIES		5,917.50*
9/30/19	9	PR	860	VAC PAY	9,414.38	
				Ending Balance =	9,414.38*	15,331.88**
Beginning Balance			865	SUPPLIES		434.00*
				Ending Balance =	0.00*	434.00**
Beginning Balance			869	PAYROLL TAXES		721.03*
9/30/19	9	PR	869	FICA/HI Expense	720.21	
9/10/19	9	CD	869	PAYCHEX	0.01	
				Ending Balance =	720.22*	1,441.25**
Beginning Balance			870	PAYROLL SERVICE		276.18*
9/10/19	9	CD	870	PAYCHEX	58.00	
9/10/19	9	CD	870	PAYCHEX	88.16	
				Ending Balance =	146.16*	422.34**
22 Transactions				General Ledger is in balance.		0.00**
Current Profit	4,843.97			Y-T-D Loss	(233,922.17)	

10/22/2019
15:27

CIRCUIT ENGINEERING DISTRICT 5
Transaction Listing
Period Ending: 9/30/19

Company: CE5
Page: 1

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Item Amount</u>	<u>Ref. Amount</u>
9/30/19	9	JE1	101	RECORD DEPOSITS	85,094.79	
9/30/19	9	JE1	505	RECORD DEPOSITS	-85,094.79	
9/30/19	9	JE2	105	MONEY MARKET ACTIVITY	255.44	
9/30/19	9	JE2	515	MONEY MARKET ACTIVITY	-255.44	
9/30/19	9	JE3	240	ESTIMATED DEPRECIATION	-26.50	
9/30/19	9	JE3	828	ESTIMATED DEPRECIATION	26.50	
9/10/19	9	901	339	CAROL CLINE	6,018.18	6,018.18
9/24/19	9	2883	830	OKLAHOMA COUNTY	70,179.00	70,179.00
9/10/19	9	CD	333	PAYCHEX	3,646.39	
9/10/19	9	CD	335	PAYCHEX	470.00	
9/10/19	9	CD	869	PAYCHEX	0.01	
9/10/19	9	CD	870	PAYCHEX	58.00	
9/10/19	9	CD	870	PAYCHEX	88.16	
9/26/19	9	CD	817	DEPOSIT VERIFICATION	20.00	
9/30/19	9	CD	101	SEPTEMBER CHECKS	-70,179.00	
9/30/19	9	CD	101	SEPTEMBER PAYROLL	-6,018.18	
9/30/19	9	CD	101	SEPTEMBER DISBURSEMENTS	-4,282.56	
						<u>-76,197.18</u>
17 Transactions For The Period					Journal Balance	<u>0.00</u>

Account Number Control Total: 7,860

10/22/2019
15:26

CIRCUIT ENGINEERING DISTRICT 5
Payroll Journal
For Month: 9/19

Company: CE5
Page: 1

Ref. #	Empl I.D. Date	Employee Name Dept #	Soc-Sec-No.	EARNINGS			DEDUCTIONS	
				Description		Amount	Description	Amount
901	CLINE 9/10/19	CAROL CLINE		VAC PAY		9,414.38	FICA W/H	583.69
				Total H/P	0.00	0.00	Medi W/H	136.50
						9,414.38	Fed W/H	2,206.01
							State W/H	470.00
				TOTAL EARNINGS:		9,414.38		
				TOTAL DEDUCTIONS:		3,396.20	<<<	3,396.20
				NET PAY:		6,018.18	**	
**** GRAND TOTALS ****				VAC PAY		9,414.38	FICA W/H	583.69
				Total H/P	0.00	0.00	Medi W/H	136.50
						9,414.38	Fed W/H	2,206.01
							State W/H	470.00
				TOTAL EARNINGS:		9,414.38		
				TOTAL DEDUCTIONS:		3,396.20	<<<	3,396.20
				NET PAY:		6,018.18	**	

10/22/2019
15:26

CIRCUIT ENGINEERING DISTRICT 5
Payroll Journal
For Month: 9/19

Company: CE5
Page: 2

	EARNINGS			TAXES		
	MTD	QTD	YTD	MTD	QTD	YTD
Federal Payroll Tax Requirements						
Empl FICA R: 6.20%	9,414.38	15,331.88	50,836.88	583.69	950.58	3,151.89
Empl Medi R: 1.45%	9,414.38	15,331.88	50,836.88	136.50	222.31	737.13
Emplr FICA R: 6.20%	9,414.38	15,331.88	50,836.88	583.69	950.56	3,151.81
Emplr Medi R: 1.45%	9,414.38	15,331.88	50,836.88	136.52	222.31	737.09
Federal Withholding	9,414.38	15,331.88	50,836.88	<u>2,206.01</u>	<u>2,976.47</u>	<u>7,599.23</u>
Total Federal Payroll Tax Requirements				3,646.41	5,322.23	15,377.15
Tax Requirements						
FUTA R: 0.60%	0.00	0.00	7,000.00	0.00	0.00	42.00
SUTA - OK R: 1.00%	0.00	0.00	18,100.00	0.00	0.00	181.00
State W/H - OK	9,414.38	15,331.88	50,836.88	470.00	738.00	2,346.00

10/22/2019
15:26

CIRCUIT ENGINEERING DISTRICT 5
Payroll Journal Entry
Period Ending: 9/30/19

Company: CE5
Page: 3

<u>Date</u>	<u>Mt</u>	<u>Reference</u>	<u>Account</u>	<u>Description</u>	<u>Item Amount</u>	<u>Ref. Amount</u>
9/30/19	9	PR	333	FICA/HI Withholding	-3,646.41	
9/30/19	9	PR	335	State Withholding	-470.00	
9/30/19	9	PR	339	Net Pay	-6,018.18	
9/30/19	9	PR	860	VAC PAY	9,414.38	
9/30/19	9	PR	869	FICA/HI Expense	720.21	
5 Transactions For The Period					Journal Balance	<u>0.00</u>

CED 5 Distribution Fund

County	Commissioner District	Amount	Date County Approved	Date CED 5 Approved	Description	Paid
Payne	1	\$ 50,000.00	8/12/19	8/27/19	3/4 ton truck	Yes
Payne	3	\$ 50,000.00	8/5/19	8/27/19	3/4 ton truck	Yes
Logan	2	\$ 14,940.00	8/15/19	8/27/19	Shoulder roadway	Yes
Logan	2	\$ 18,393.33	8/15/19	8/27/19	Repair asphalt failures	Yes
Logan	1	\$ 33,333.33	8/5/19	8/27/19	Asphalt road base repair	Yes
Logan	3	\$ 33,333.00	8/5/19	8/27/19	Asphalt overlay	Yes
Oklahoma	2	\$ 29,447.00	8/14/19	8/27/19	2019 Chevy Van	Yes
McClain	2	\$ 33,333.33	8/26/19	8/27/19	Chips/seal overlay	Yes
Oklahoma	1	\$ 35,000.00	9/4/19	9/24/19	Ford F150 truck	Yes
Oklahoma	3	\$ 35,179.00	9/11/19	9/24/19	Ford F150 truck	Yes
Cleveland	2	\$ 28,580.24	10/7/19	10/29/19	Equipment	Yes
Cleveland	3	\$ 33,333.33	9/30/19	10/29/19	Roadgrader	Yes
McClain	1	\$ 33,333.33	10/21/19	10/29/19	Overlay	Yes
Cleveland	1	\$ 35,000.00	10/28/19	10/29/19	Purchase 2 sign boards	Yes

CED #5

Fund Project Application

DISCRIPTION OF PROJECT District #2 right-of-way equipment

LOCATION Cleveland County District #2

COUNTY Cleveland County PROJECT OWNER District #2 Darry Stacy

Project Cost: \$28,580.24 Amount Request: \$28,580.24 Start Date: Oct-19 Completion Date: 31-Oct-19

ROADWAY INFORMATION

ADT n/a Truck Traffic n/a

Maint. Designation Functional Class

Surface Type

BRIDGE INFORMATION

Year Built n/a

Sufficiency Rating

Bridge Cost

Bridge Length

Approach Cost

Bridge Width

OTHER

Engineer

DESIGN Project Number Shop Improvements (Complete applicable Roadway/Bridge Information, listed above)

MATCH FUND

SIGNAGE

MAINTENANCE

OTHER

Other Considerations

CED #5

Fund Project Application

DISCRIPTION OF PROJECT

LOCATION Cleveland County District #2

COUNTY Cleveland County PROJECT OWNER District #2 Darryl Stacy

BOARD OF COUNTY COMMISSIONERS APPROVAL

Approved this 7th day of October 2019

Cleveland County, Oklahoma

Arnold Haralson

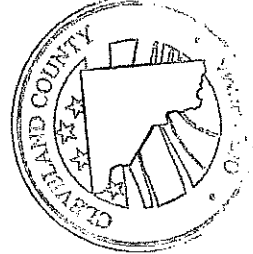
Chairman

[Signature]

Member

[Signature]

Member



ATTEST:

[Signature]
County Clerk

Fund Project Application

DESCRIPTION OF PROJECT Purchase a 2009 Ford And Road Grader

LOCATION District # 3

COUNTY CLATSOP PROJECT OWNER Clatsop County District 3

Project Cost \$137,360.00 Amount Request \$33,333.33 Start Date _____ Completion Date _____

ROADWAY INFORMATION

ADT _____ Truck Traffic _____

Maint. Designation _____ Functional Class _____

Surface Type _____ ROW Width _____

BRIDGE INFORMATION

Year Built _____ Sufficiency Rating _____

Bridge Cost _____ Bridge Length _____

Approach Cost _____ Bridge Width _____

OTHER

DESIGN _____ Engineer _____

MATCH FUND _____ Project Number _____ List other funds in conjunction _____

SIGNAGE _____ Attach reason, location map, and itemized costs _____

MAINTENANCE _____ Attach reason, location map, and itemized costs _____

OTHER _____ Attach reason, location map, and itemized costs _____

Other Considerations _____

(add additional pages if necessary)

CED #5

Fund Project Application

DESCRIPTION OF PROJECT Purchase a 2009 140# AMP WAGO 61A00L

LOCATION DAWETS

COUNTY CLARENDON PROJECT OWNER Clarendon Growth District 3

BOARD OF COUNTY COMMISSIONERS APPROVAL

Approved this 30th day of September, 2019

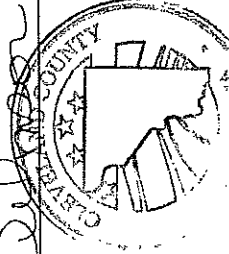
County, Oklahoma

Arnold Haralson
Chairman

[Signature]
Member

[Signature]
Member

ATTEST:
[Signature]
County Clerk



CED 5 President

Attach before: photographs and return approved application
Circuit Engineering District #5, c/o OCCEDB, 429 NE 50th Street, Oklahoma City, OK 73105

Fund Project Application

DISCRIPTION OF PROJECT _____

OVERLAY OF MARTINGALE ESTATES

LOCATION _____

MARTINGALE ADDITION NEAR 280TH & LADD RD

COUNTY McClain

PROJECT OWNER McClain County Dist. 1

Project Cost **\$80,000**

Amount Request

\$33,333

Start Date

2020

Completion Date

2020

ROADWAY INFORMATION

ADT

Truck Traffic

TRASH TRUCKS

Maint. Designation

Functional Class

Surface Type

ASPHALT

ROW Width

16 TO 18 FEET

BRIDGE INFORMATION

Year Built

Sufficiency Rating

Bridge Cost

Bridge Length

Approach Cost

Bridge Width

OTHER

Engineer

DESIGN

Project Number

List other funds in conjunction

(Complete applicable Roadway/Bridge Information, listed above)

MATCH FUND

\$50,000 CBRI

SIGNAGE

Attach reason, location map, and itemized costs

MAINTENANCE

Attach reason, location map, and itemized costs

OTHER

Attach reason, location map, and itemized costs

Other Considerations

CED #5

Fund Project Application

DISCRIPTION OF PROJECT OVERLAY OF MARTINGALE ADDITION

LOCATION MARTINGALE ADDITION

COUNTY McClain PROJECT OWNER McClain County District 1

BOARD OF COUNTY COMMISSIONERS APPROVAL

Approved this 21 day of October 2019

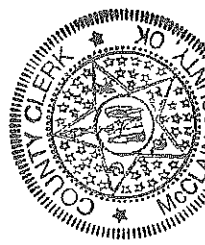
McClain County, Oklahoma

Chairman

Member

Member

McClain County CED 5 President



ATTEST: Pam Beller PC County Clerk

**CED #5
Fund Project Application**

DISCRIPTION OF PROJECT Safety Equipment - Electric LED Sign Message Boards & Personal Protective Gear LED Lights

LOCATION Cleveland County District #1

COUNTY Cleveland County PROJECT OWNER District #1 Rod Cleveland

Project Cost: \$35,297.58 Amount Request: \$35,000.00 Start Date: 9/15/2019 Completion Date:

ROADWAY INFORMATION

ADT n/a Truck Traffic n/a

Maint. Designation Functional Class

Surface Type

BRIDGE INFORMATION

Year Built n/a Sufficiency Rating

Bridge Cost Bridge Length

Approach Cost Bridge Width

OTHER

See attached

(Complete applicable Roadway/Bridge Information, listed above)

DESIGN SA3 Safety Equipment

MATCH FUND

SIGNAGE Purchase 2 Sign Boards

MAINTENANCE

OTHER

Other Considerations

CED #5

Fund Project Application

DISCRIPTION OF PROJECT Purchase Safety Equipment - Electric Message Sign Boards & Personal Protective Gear LED Lights

LOCATION Cleveland County District #1 14701 S Westminster, Oklahoma City, OK 73165

COUNTY Cleveland County PROJECT OWNER District #1 Rod Cleveland

BOARD OF COUNTY COMMISSIONERS APPROVAL

Approved this 28th day of October 2019

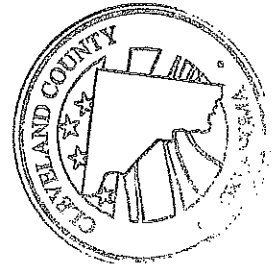
Cleveland County, Oklahoma

Harold Harabon
Chairman

[Signature]
Member

[Signature]
Member

[Signature]
Member



ATTEST: Jany Bellson
County Clerk

Approved Projects for CED 5

Total Amount in CED 5											\$1,200,001.00	
Co. #	County Name	CED #	Comm. Dist. #	Project #	Project Type	Requested amount	Paid	Date Paid	Extension 2020	Before Photos	After Photos	
42	Logan	5	1	ETCR5-42-1(01)09	Road	\$0.00	\$100,000.00	7/15/10	N/A	yes	yes	
47	McClain	5	2	ETCR5-44-2(01)10	Road	\$0.00	\$750,000.00	5/12/14	N/A	yes	yes	
42	Logan	5	1	ETRCB5-42-1(02)11	Bridge	\$0.00	\$130,000.00	12/15/10	N/A	yes	yes	
42	Logan	5	1	ETRCB5-42-1(03)11	Bridge	\$0.00	\$167,000.00	12/15/10	N/A	yes	yes	
42	Logan	5	2	ETRCR5-42-2(04)11	Road	\$0.00	\$17,751.93	1/14/11	N/A	yes	yes	
42	Logan	5	2	ETRCR5-42-2(05)11	Road	\$0.00	\$90,000.00	6/15/11	N/A	yes	yes	
42	Logan	5	1	ETRCR5-42-1(06)11	Road	\$0.00	\$100,000.00	8/15/11	N/A	yes	yes	
42	Logan	5	3	ETRCB5-42-3(07)11	Bridge-Never Used Money	\$0.00	\$86,000.00	5/15/13	N/A	yes	N/A	
42	Logan	5	1	ETRCB5-42-1(08)11	Bridge-Never Used Money	\$0.00	\$86,000.00	5/15/13	N/A	yes	N/A	
42	Logan	5	3	ETRCB5-42-3(09)11	Bridge-Never Used Money	\$0.00	\$88,000.00	5/15/13	N/A	yes	N/A	
14	Cleveland	5	1	ETRCR5-14-1(01)11	Road	\$0.00	\$400,000.00	12/19/11	N/A	yes	yes	
42	Logan	5	1	ETRCB5-42-1(10)12	Bridge	\$0.00	\$250,000.00	3/29/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(01)12	Road	\$0.00	\$28,800.00	2/11/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(02)12	Road	\$0.00	\$23,925.00	10/1/12	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(03)12	Road	\$0.00	\$3,360.00	2/11/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(04)12	Road	\$0.00	\$54,880.00	10/1/12	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(05)12	Road	\$0.00	\$61,570.00	2/11/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(06)12	Road	\$0.00	\$7,185.00	2/11/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(07)12	Road	\$0.00	\$52,650.00	2/11/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(08)12	Road	\$0.00	\$21,090.00	2/11/13	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(09)12	Road	\$0.00	\$73,400.00	10/1/12	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(10)12	Road	\$0.00	\$67,825.00	10/1/12	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(11)12	Road	\$0.00	\$73,400.00	10/1/12	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(12)12	Road	\$0.00	\$124,500.00	10/1/12	N/A	yes	yes	
25	Garvin	5	2	ETRCR5-25-2(13)12	Road-Never Used Money	\$0.00	\$94,150.00	2/11/13	N/A	yes	N/A	
42	Logan	5	1	ETRCR5-42-1(11)13	Road	\$0.00	\$750,000.00	7/18/18	N/A	yes	yes	
CED 4 loaned CED 5 approved by CED 4 on May 1, 2013 and by CED 5 on May 23, 2013											N/A	N/A
14	Cleveland	5	1	ETRCR5-14-1(02)13	Road	\$0.00	\$1,000,000.00	4/2/14	N/A	N/A	N/A	
						\$0.00	\$1,000,000.00	5/26/15	N/A	yes	yes	

Approved Projects for CED 5

Total Amount in CED 5											\$1,200,001.00	
Co. #	County Name	CED #	Comm. Dist. #	Project #	Project Type	Requested amount	Paid	Date Paid	Extension 2020	Before Photos	After Photos	
55	Oklahoma	5	3	ETRCB5-55-3(01)13	Bridge	\$0.00	\$1,200,000.00	6/11/14	N/A	yes	yes	
47	McClain	5	2	ETRCR5-44-2(02)15	Road	\$0.00	\$375,000.00	5/18/15	N/A	yes	yes	
47	McClain	5	2	ETRCR5-44-2(03)15	Road	\$0.00	\$150,000.00	6/4/18	N/A	yes	yes	
47	McClain	5	3	ETRCR5-44-3(04)15	Road	\$0.00	\$150,000.00	1/8/18	N/A	yes	yes	
CED 5 loaned CED 1 \$200,000 for project. Approved on September 29, 2015												
47	McClain	5	3	ETRCB5-44-3(05)16	Bridge	\$0.00	\$200,000.00	12/10/15	N/A	N/A	N/A	
14	Cleveland	5	3	ETRCB5-14-3(03)16	Bridge	\$0.00	\$150,000.00	1/8/18	N/A	yes	yes	
14	Cleveland	5	1	ETRCR5-14-1(04)19	Road	\$200,000.00			yes	yes	yes	
Total						\$850,000.00						
Remaining available						\$350,001.00						

Projects for Approval at Board Meeting

Co. #	County Name	CED #	Comm. Dist. #	Project #	Project Type	Requested amount
Total						\$0.00
Remaining available						\$350,001.00

NOTICE OF REGULARLY SCHEDULED MEETINGS 2020 CALENDAR YEAR

24

CIRCUIT ENGINEERING DISTRICT 5 (Multi-County Entity)

DATE	TIME	PLACE OF SETTING
Tuesday, January 28, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, February 25, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, March 24, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, April 28, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, May 19, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, June 23, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, July 28, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, August 25, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, September 29, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, October 20, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma
Tuesday, November 17, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street. Oklahoma City, Oklahoma
Tuesday, December 15, 2020	11:00 A.M.	ACCO Building 429 NE 50 th Street Oklahoma City, Oklahoma

Approved on _____
date

Signed _____
CED 5 President