

Item 4
pp 1 of 3

**Circuit Engineering District #5
Regular Board Meeting Minutes
May 22, 2018**

Item 1: Circuit Engineering District #5 Regular Board Meeting was called to order this 22th day of May 2018 by President Zach Cavett at 11:00 a.m. at Circuit Engineering District 5, 4205 North Lincoln, Oklahoma City, OK.

Item 2: Carol Cline, CED #5 Manager called roll and Board Members present were-

Payne County – Zach Cavett,
Oklahoma County-Ray Vaughn,
Cleveland County-Rod Cleveland,
Logan County –Michael Pearson,
McCain County – Wilson Lyles, and
Garvin County- Stan Spivey.

Others present were-

Commissioner Darry Stacy-Cleveland Co. D2, Commissioner Gary Ayres-Garvin Co. D2,
Commissioner Kent Bradley-Payne Co. D3, Tony Terrill – Cleveland Co. D2, Monty Taylor
– P&K Equipment, Bart Waits – Universal Fields Services, Ryan Bellatti – Guy
Engineering, Terry Barnett – Pinnacle, Wendy Ross – ODOT, Mark Downey – Railroad
Yard, Chantel Boso – OK County Eng., Aaron Finley – CEC, Jesse Vap – River Ridge
Construction, Troy Travis – Lochner, Lincoln Irvine – Benham Design, Steve Cilberg –
CP&Y, and Carol Cline – CED 5.

Item 3: Treasurer's Report- Action

Wilson Lyles moved to receive the Treasurer's Report as presented-
Statement of Activity Comparison as July 1, 2017 – May 21, 2018 being \$-44,547.59 and as July
1, 2016- May 21, 2017 being \$121,449.62,
Statement of Financial Position Comparison as of May 21, 2018, showing Total Liabilities and
Equity as of May 21, 2018 being \$379,278.23 and May 21, 2017 being \$366,331.23, and
Expenditures by Vendor Summary July 1, 2017-March 24, 2018 showing total expenditures of
\$249,624.76;
motion seconded by Ray Vaughn. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett,
Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried
by unanimous vote.

Item 4: Minutes-Action

Wilson Lyles moved to approve the April 24, 2018 Board Meeting Minutes with Item 8-c
McClain County Beam Transfer # 54.3 added; motion seconded by Stan Spivey. Vote by Roll:
Nay-none, Abstain- Michael Pearson, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Wilson
Lyles, and Stan Spivey. Motion carried by majority vote.

Item 5: Claims –Action

Ray Vaughn moved to approve Manager's Travel Claim as presented; motion seconded by Stan Spivey. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried by unanimous vote.

Item 6: CED 5 Distribution Applications – *No Action*

Manager reported every county has received there distribution with the exception Cleveland County.

Item 7: Monthly Expenses- Action

Ray Vaughn moved to approve the monthly expenses as presented; motion seconded by Stan Spivey. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried by unanimous vote.

Item 8: OCPBA/CED 5 Lease Agreement – Action

Rod Cleveland moved to approve Lease Agreement between Oklahoma County Public Building Authority & CED 5 for Office space and Board Room use; motion seconded by Stan Spivey. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried by unanimous vote.

Item 9: Audit Engagement Letter – Action

Wilson Lyles moved to approve Angel, Johnston, & Blasingame, P.C. Engagement Letter to perform 2018/2019 CED 5 Audit Services; motion seconded by Rod Cleveland. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried by unanimous vote.

Item 10: Programs, Plans, Funds, and Projects-

- a) CIRB – *No Action*. Manager report only
- b) Current County Project Status- *No Action*. *Manager distributed individual County Project Status Reports to members for their counties' projects.*
- c) Bridge Beams – *No Action*.
- d) ETR– *No Action*. *Manager reminded counties they must pay off loans or renew the them before July 1, 2018*
- e) STP/BR – Action. *Wilson Lyles moved to approve Scenario 1 and if any of the approved projects fail to make ready all remaining projects will receive 80% from STP/BR funding; motion seconded by Ray Vaughn. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried by unanimous vote.*
- f) STP/RD –*No Action*.

Item 4
pg 3 of 3

Item 11: Transportation and legislative issues – *No Action*.

Ray Vaughn informed the members the Legislative Committee Meeting will be held next Wednesday at 9:00 a.m. at ACCO. He said, he will not be able to attend because the OK County Board of County Commissioners Meeting is planned for the same time.

Darry Stacy informed the members, he had met with the new OSDH Director. The new Director is very positive about working with the counties.

Item 12: New Business – *No Action*

Item 13: Adjournment – *Action*

Stan Spivey moved to adjourn the meeting; motion seconded by Rod Cleveland. Vote by Roll: Nay-none, Abstain-none, Aye- Zach Cavett, Ray Vaughn, Rod Cleveland, Michael Pearson, Wilson Lyles, and Stan Spivey. Motion carried by unanimous vote.