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**Circuit Engineering District #5
Regular Board Meeting Minutes
January 29, 2019**

Item 1: Circuit Engineering District #5 Regular Board Meeting was called to order this 29th day of January, 2019 by President Zach Cavett at 11:00-a.m. at Circuit Engineering District 5, 4205 North Lincoln, Oklahoma City, OK.

Item 2: Carol Cline, CED #5 Manager called roll and Board Members present were-

Payne County – Zach Cavett
Oklahoma County-Kevin Calvey
Cleveland County-Rod Cleveland
Logan County –Monty Pearcy
McClain County – Wilson Lyles, and
Garvin County - Gary Ayres

Others present-

Commissioner Mike Golihare – Garvin Co. D3, Commissioner Kenneth Holden- Garvin Co. D1, Commissioner Terry Daniels – McClain Co. D3, Commissioner Darry Stacy – Cleveland Co. D2, Commissioner Mike Pearson – Logan Co. D2, Commissioner Glen Murray – McClain Co. D1, Monty Taylor – P&K, Wendy Ross – ODOT, Ashlee Simmons – Pinnacle, Terry Barnett – Pinnacle, Mark Downey – Railroad Yard, Annette Owens – Guy Engineering, Sasha Jbara – Guy Engineering, Melissa Davis – ODOT, Carla Bonner – EST, Ricky Taylor – EST, Pud Wood – Kirby Smith, Deborah Marshall – Halff Assoc., Chantel Boso – OK Co. Engr., Troy Travis – Lochner, Jacob McHughes – Cleveland Co. D1, and Carol Cline – CED 5.

Item 3: Treasurer's Report- Action

Wilson Lyles moved to receive the Treasurer Report as of January 29, 2019 showing Statement of Financial Position Comparison Total Liabilities and Equity as of January 29, 2019 being \$535,529.07 and as of January 29, 2018 being \$308,257.57; Statement of Activity Comparison as of January 29, 2019 being \$128,191.80 and January 29, 2018 being \$-115,568.25 and to approve by Secretary/Treasurer Rod Cleveland to make a transfer of \$200,000 from the CED 5 Checking Account to the CED 5 Money Market Account; motion seconded by Gary Ayres. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Pearcy, Wilson Lyles, Gary Ayres and Kevin Calvey. Motion carried.

Item 4: Minutes-Action

Wilson Lyles moved to approve the December 11, 2018 Board Meeting Minutes as presented; motion seconded by Monty Pearcy. Vote by Roll: Nay -none, Abstain-Kevin Calvey, Aye- Zach Cavett, Rod Cleveland, Monty Pearcy, Wilson Lyles, and Gary Ayres. Motion carried.

Item 5: Elect CED 5 Vice President – Action

President Zach Cavett opened the floor for nominations. Rod Cleveland nominated Kevin Calvey. President Cavett asked for other nominations. With no other nominations heard, Wilson Lyles moved for nominations to cease and elect Kevin Calvey as CED5 Vice President; President Cavett asked Kevin Calvey if he would be willing to serve as Vice President and

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Commissioner Calvey replied that he would; motion seconded by Gary Ayres. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, Gary Ayres and Kevin Calvey. Motion carried.

Item 6: Claims – Action

Wilson Lyles moved to approve the Manager’s Claim for \$224.52; motion seconded by Monty Piearcy. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, Gary Ayres and Kevin Calvey. Motion carried.

Item 7: Monthly Expenses- Action

Rod Cleveland moved to approve the monthly expenses as presented; motion seconded by Gary Ayres. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, Gary Ayres and Kevin Calvey. Motion carried..

Item 8: Oklahoma Employment Security Commission Power of Attorney for Paychex Inc. – Action

Rod Cleveland moved to approve the OESC Power of Attorney for Paychex Inc.; motion seconded by Wilson Lyles. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, Gary Ayres and Kevin Calvey. Motion carried.

Item 9: Programs, Plans, Funds, and Projects-

- a) CIRB – *No Action. Manager and ODOT personnel reported on CIRB and Project Status*
- b) Current County Project Status- *No Action.*
- c) Bridge Beams – *No Action. Discussion was held on McClain Co. request for city to use excess beams which is current being reviewed and Manager asked if Payne County still wanted the large beams sitting in OK Co. D3 Operations Site.*
- d) ETR– *No Action.*
- e) STP/BR – *No Action. Manager reported the STP District 5 allocation amounts is listed in their packet. She reported none of the individual counties’ used their portion before December 2018. She reported that OK, McClain and Logan have possible projects ready for the District Funds. Monty Piearcy stated there project will not be using the funds. Manager stated the funding has to be allocated by the May Meeting but wanted to remind the Members to get their projects ready and ODOT cleared by the end of April for the use of the \$1,632,936.98 available.*
- f) STP/RD –*No Action.*

Item 10: Transportation and legislative issues – No Action.

Rod Cleveland stated ACCO Agenda Bill Portfolio has 12 Bills and verbally reported on them. He distributed documents, to the members, showing the “ACCO Agenda Bill Portfolio” and the “ACCO Hotlist” for their discussion.

Item 11: New Business – No Action

Item 13: Adjournment – Action

Kevin Calvey moved to adjourn the meeting; motion seconded by Gary Ayres. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, Gary Ayres and Kevin Calvey. Motion carried.