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Circuit Engineering District #5
Regular Board Meeting Minutes
April 23, 2019

Item 1: Circuit Engineering District #5 Regular Board Meeting was called to order this 23rd day of April, 2019 by President Zach Cavett at 11:00 a.m. at Circuit Engineering District 5, 4205 North Lincoln, Oklahoma City, OK.

Item 2: Carol Cline, CED #5 Manager called roll and Board Members present were-

Payne County – Zach Cavett
Cleveland County-Rod Cleveland
Logan County –~~Marven Goodman~~, and *Monty Piearcy*
McClain County – Wilson Lyles, and
Garvin County - Gary Ayres

Absent-

Oklahoma County-Kevin Calvey

Others present-

Commissioner Mike Gollihare- Garvin Co. D3, Commissioner Glen Murray – McClain Co. D1, Commissioner Harold Haralson- Cleveland Co. D3, Commissioner Darry Stacy- Cleveland Co. D2, Commissioner Michael Pearson-Logan County D2, Uriah Nichols – ODOT Div. 4, Melissa Davis – ODOT, Mark Downey – Railroad Yard, Carla Bonner – EST, Aaron Finley-CEC, Will Dillsaver-Cox McLain Enviro., Bart Waits-Universal Services, Shon Richardson-CEC, John Roberts-Cleveland Co. D3, Stacy Trumbo- OK Co. Eng., Ricky Taylor-EST, Troy Travis-Lochner Engineering, and Carol Cline-CED 5.

Item 3: Treasurer's Report- Action

Wilson Lyles moved to acknowledge the Treasurer Report as of April 18, 2019 showing Statement of Activity Comparison as of July 1 2018 through April 18, 2018 being \$106,811.54 and July 1 2017 through April 18, 2018 being \$-163,075.07; Statement of Financial Position Comparison Total Liabilities and Equity as of April 18, 2019 being \$514,148.81 and as of April 18, 2018 being \$260,750.75; motion seconded by Monty Piearcy. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, and Gary Ayres. Motion carried.

Item 4: Minutes-Action

Wilson Lyles moved to approve the March 19, 2019 Board Meeting Minutes as presented; motion seconded by Monty Piearcy. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, and Gary Ayres. Motion carried.

Item 5: Draft Audit – Action

Wilson Lyles moved to approve FY 17/18 Draft Audit as presented; motion seconded by Monty Piearcy. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, and Gary Ayres. Motion carried.

Item 6: Chairman to review and approve/disapprove FY 17/18 Final Audit – Action
Rod Cleveland moved to allow Chairman Cavett review and approve/disapprove final FY 17/18 Audit; motion seconded by Gary Ayres. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Pearcey, Wilson Lyles, and Gary Ayres. Motion carried.

Item 7: Amend the 2018/19 Budget
Monty Pearcey moved to amend the 2018/19 CED 5 Budget from previous Total Revenue and Cash Available of \$645, 837.42 to now be \$834,576.46; motion seconded by Wilson Lyles. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Pearcey, Wilson Lyles, and Gary Ayres. Motion carried.

Item 8: Claims – No Action

Item 9: Correct Check Number from March 19, 2019 Expenses-Action
Wilson Lyles moved to correct duplicate Check # 2856 to Check #2858 on the March 19, 2019 Expenses; motion seconded by Rod Cleveland. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Pearcey, Wilson Lyles, and Gary Ayres. Motion carried.

Item 10: Expenses - Action
Rod Cleveland moved to approve Monthly Expenses as presented; motion seconded by Monty Pearcey. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Pearcey, Wilson Lyles, and Gary Ayres. Motion carried.

Item 11: Distribution Fund – No Action

Item 12: Programs, Plans, Funds, and Projects-

a) CIRB – *No Action. Manager included the last approved 2019-2023 CIRB Plans for each County for review and stated the upcoming 2020-2024 CIRB Plans planning should begin during the beginning of July 2019. She also included the CIRB projects history and past expenditures from the CIRB Program.*

b) Current County Project Status- *No Action. Manager and ODOT Local Gov't gave verbal report*

c) Bridge Beams –*No Action.*

d) ETR– *No Action.*

e) STP/BR – *Action.*

Wilson Lyles moved to select Scenario 3 of the 4 scenarios presented, with the only change being to the OK County Job Piece from #32884 to #32929; motion seconded by Monty Pearcey. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Pearcey, Wilson Lyles, and Gary Ayres. Motion carried.

f) STP/RD –*No Action.*

Item 13: Transportation and Legislative Issues

Rod Cleveland reported \$30,000,000 will be placed back into the CIRB Plan and numerous other bills passed and others being considered.

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Item 14: New Business – No Action

Discussion was held regarding the CED 5 Bylaws Article VII: Section 7 "Any member of the Board of Directors who shall have been absent from two (2) consecutive regular meetings of the Circuit Engineering District during a single administrative year shall automatically vacate the seat on the board of Directors and the vacancy shall be filled as provided for in Title 69, § 687.1 O.S., however, the Board of Directors shall consider each absence of an elected officer or Director as a separate circumstance and may expressly waive such absence by affirmative vote of a majority of Board Members."

Item 15: Adjournment – Action

Rod Cleveland moved to adjourn the meeting; motion seconded by Monty Piearcy. Vote by Roll: Nay -none, Abstain-none, Aye- Zach Cavett, Rod Cleveland, Monty Piearcy, Wilson Lyles, and Gary Ayres. Motion carried.